

Minutes of the Bid Evaluation Committee Meeting (Technical Bid) for Selecting Bidder/Firm/Agency to carry out events including Supply of foods"

IFB No: CSS-ATMA/SAMETI/Assam/95/2020-21/10

Dated: 01-09-2020

Date: 21-09-2020

Time: 03:00PM

Venue: SAMETI Conference Hall

Bid evaluation Committee meeting was held on 21-09-2020 at the Conference Hall of SAMETI, Krishi Bhavan Campus ,Khanapara . The meeting was chaired by, Director of Agriculture, Assam . Following Committee members were present in the meeting:

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|----------------------------|------------------|
| 1. Director of Agriculture | Chairman |
| 2. Director of SAMETI, | Member Secretary |
| 3. JDA(Extension), | Member |
| 4. Sr. FAO, Agriculture | Member |

At the very outset Director of SAMETI welcomed all the member of the Committee. The Bid Evaluation Report (BER/Comparative Statement) was presented by the Programmer ,SAMETI, before the committee for scrutiny.

The summary of the BER or Comparative Statement as shown below-

- The bids were invited through SAMETI portal by giving wide publicity in local newspapers viz Published in The Assam Tribune, Asomiya Pratidin on 02-09-2020.
- The bids were opened on 10-09-2020 at 3:00 pm as per the stipulated last date in presence of bidders.
- Total five (5) nos of bid received against the quotation.
 - All the bidders submitted requisite documents, hence all the bids received were valid after preliminary evaluation and taken for technical evaluation.
 - Technical Evaluation (Responsive /Non Responsive) of each bids are given below


Name of the bidder	Responsive /Non Responsive	Remarks	Detail of Deviation
		
1. M/S Bibekananda 9 th Santi Path, Chilarai Nagar, Indrapur, Guwahati-32	Responsive	No Deviation found	
2. M/S Lakhimi Caterer; Hatigaon, Lakhimi Nagar,Dispur, Guwahati-06	Responsive	No deviation found	
3. M/S Gyanam , Rajgarh Road, opp 2 nd bye lane, Chandmari, Guwahati-03	Non Responsive	Deviation found	Experience of minimum 5 events including supply of food in Govt organization does not fulfil
4. M/S Media Unlimited , Opposite Guwahati Tea Auction Centre, Guwahati-06	Responsive	No deviation found	
5. M/S Foilage , 109 Sushila Path, Koinadhara, Khanapara, Guwahati-22	Non Responsive	Deviation found	i)Experience of minimum 5 events including supply of food in Govt organization does not fulfil ii)IT returnof 2017-18,2018- 19 not submitted

➤ After threadbare discussion the Committee recommended the following

1. The Committee recommended to open the Financial Bid of the responsive bidders i.e. M/S Bibekananda, M/S Lakhimi Caterer, M/S Media Unlimited on the date to be suggested by the Director of Agriculture cum State Nodal Officer, CSS-ATMA, Assam.
2. Responsive bidders may be informed through e mail about the date of opening of the Financial bids and this minutes may be uploaded in SAMETI's official website.

The meeting ended with a vote of thanks from the chair.

- Enclo: 1) List of Member present
2) Comparative Statements



Director of Agriculture
Assam & Chairman Bid Evaluation Committee
Khanapara, Guwahati-22

Memo No: CSS-ATMA/SAMETI/Assam/95/2020-21/....

Dtd:.....

Copy to,

1. The P.S. to the Principal Secretary & APC for kind appraisal of the APC.
2. The P.S. to the Commissioner & Secretary, Agriculture for kind appraisal of the Commissioner & Secretary.
3. The JDA (Extension), Agriculture Department for favour of information.
4. The Chief Engineer, Agriculture Department for favour of information.
5. The Sr. FAO for favour of information


Director of SAMETI
Assam & Member Secretary
Bid Evaluation Committee